

Pinetown Girls' High School

TELEPHONE: (031) 7011394
FAX: (031) 7028501
E-MAIL: pghsadmin@pghs.co.za

136 JOSIAH GUMEDE ROAD
PINETOWN 3610

P.O. BOX 1153
PINETOWN 3600

VACANCY – STUDENT AFFAIRS CO-ORDINATOR

SGB POST

Full-time position to start January 2022

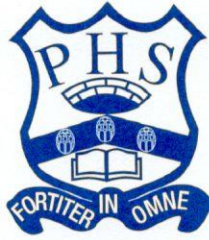
1. Relevant Counselling Qualification.
2. A Bachelors' degree (relevant) majors in Psychology and experience (proven).
3. An ability to coach / counsel learners.
4. Vast knowledge of learner affairs, leadership in various sectors and mentoring skills.
5. Assisting the school and families by working with the Department of Social Welfare, Justice, SAPS, Education and Sport.
6. School Marketing.
7. Fundraising.
8. Computer Literate
9. Good communication skills, written and verbal.
10. Police Clearance Certificate.
11. SACE Registration.
12. Ability to work extra hours and weekends when necessary.

Please send CV with qualifications and ID Document to pghsadmin@pghs.co.za.

Closing date: 10th December 2021 at 08:00.

Should you not hear from us within 7 days of the closing date, please consider your application having been unsuccessful.

(The SGB of Pinetown Girls' High School reserves the right to withdraw the post if no suitable applicant applies).



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VACANCY – SPORTS CO-ORDINATOR, LIFE COACH & EDUCATOR

SGB POST

Full-time position to start January 2022

1. Relevant Sports Management Qualifications.
2. A Bachelors' degree (relevant) / Higher Diploma.
3. An ability to do personal / life coaching (relevant qualification) (proven experience).
4. Knowledge of at least 4 sporting codes – managing and coaching and proven experience.
5. Studying towards a teaching qualification / Educational Psychology.
6. PDP / Drivers' Licence.
7. Police Clearance Certificate.
8. SACE Registration.
9. Ability to work extra hours and weekends when necessary.
10. Relevant Qualification in Marketing.
11. Fundraising and School Marketing.
12. Computer Literate.
13. Good communication skills, written and verbal.

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